

To: [pms@mpa.gov.sg](mailto:pms@mpa.gov.sg)

Attention: Duty Officer, Marine Safety Control Centre

Subject: PMC No.35 of 2020 – 3 Days Advanced Notification of Attendance for [Vessel's Name]

[Vessel's Name]	[ETA Singapore]
Name of Service Provider:	
Purpose of Boarding and Scope of Works:	
Full name and Local Contact Number of Shore-based personnel(s):	
Intended date of Boarding:	
Time of Embarkation:	
Estimated duration on board:	
Submission of SMM*:	

*\*The submission must include details of safe distancing and precautionary measures for COVID-19 before boarding, when conducting work on board and after completion of work.*

*It must also include the precautionary measures as listed in Paragraphs 5 & 6 of this circular.*